



**Code: 2018-1-MT01-KA229-038504 St**

**Title: Numeracy and Literacy Through Coding and Robotics**



Erasmus+

**Date:** Tuesday 1st December 2020

**Time:** 15:15hrs (Malta, Slovenia, Italy Time / 14:15hrs Portugal Time)

**Below is the link to join us on MS Teams:**

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

### Attendance:

Antonella Ferrante, Maria Muscat, Fernanda Alvega, Mirjam Francetič, Lucia Tocco

### Minutes:

The current situation in the partner countries is as follows:

- Malta and Portugal schools are still open
- Italy primary schools only are open
- Slovenia schools are still closed

### Matter arising:

- All partners went through the draft programme and amended it as needed.
- Malta is sending the updated version with these minutes since Malta was chairing the meeting.
- Programme was finalised and all partners agreed that the programme is very well organised.
- The mobility days will not be consecutive and will be confirmed once Slovenia reopen schools.
- Slovenia is to send videos of the activities to be held, but these videos can only be done once Slovenia schools reopen.
- Slovenia will also send resources to be prepared by partner countries when holding the live virtual mobility.
- During the actual virtual mobility, every country will only have one class participating in the live event, however other classes can still participate by following the videos that are going to be prepared by Slovenia. Ideally all teachers participating in these events are to take photos or show evidence of participation which can later be uploaded on the eTwinning space.
- Evaluation following lessons the virtual mobilities to be held will be done by making use of a questionnaire being prepared by google docs by the Italian partners. This questionnaire will have to be filled in by the teachers participating in the actual virtual event.
- At the end of the mobility an evaluation meeting will be held by the coordinators.
- Every country is to check with the national agency regarding LTT funds and how money can be distributed by adding more participants.
- It has been decided that we shall be using ZOOM instead of MS Teams due to connectivity issues
- Malta as coordinator will inform EUPA about this change and will seek advice on how the project budget and details on the online platform are to be adjusted.

### Things to be prepared for virtual mobility tool:

1. Finalised programme including all logos
2. Attendance sheet (Malta to prepare this using MS Forms)
  - a. Name
  - b. Surname
  - c. School
  - d. Date/Event (all sessions will be listed and applicant to choose the event from the drop-down menu)

e. Email address

Below is the link to a sample of the MS Forms that can be used – to be updated as needed!!!

[https://forms.office.com/Pages/ResponsePage.aspx?id=O3ivQUNSKey3pGcsC57e0sE\\_bkwQIeZAsaZKPw6rT85UN0pDT0JOOEs1REdLU0s1SU04U0s5UUhSRS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=O3ivQUNSKey3pGcsC57e0sE_bkwQIeZAsaZKPw6rT85UN0pDT0JOOEs1REdLU0s1SU04U0s5UUhSRS4u)

3. Certificate of Participation to be issued to all participants
4. Evaluation questionnaire (google docs) – to be prepared by Italy
5. To decide dates when virtual meeting for teacher and sessions are going to be held
6. Slovenia to send resources and videos to be prepared in advance for the virtual sessions

These are screen shots  
taken during the  
meeting as evidence  
of the said meeting.  
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